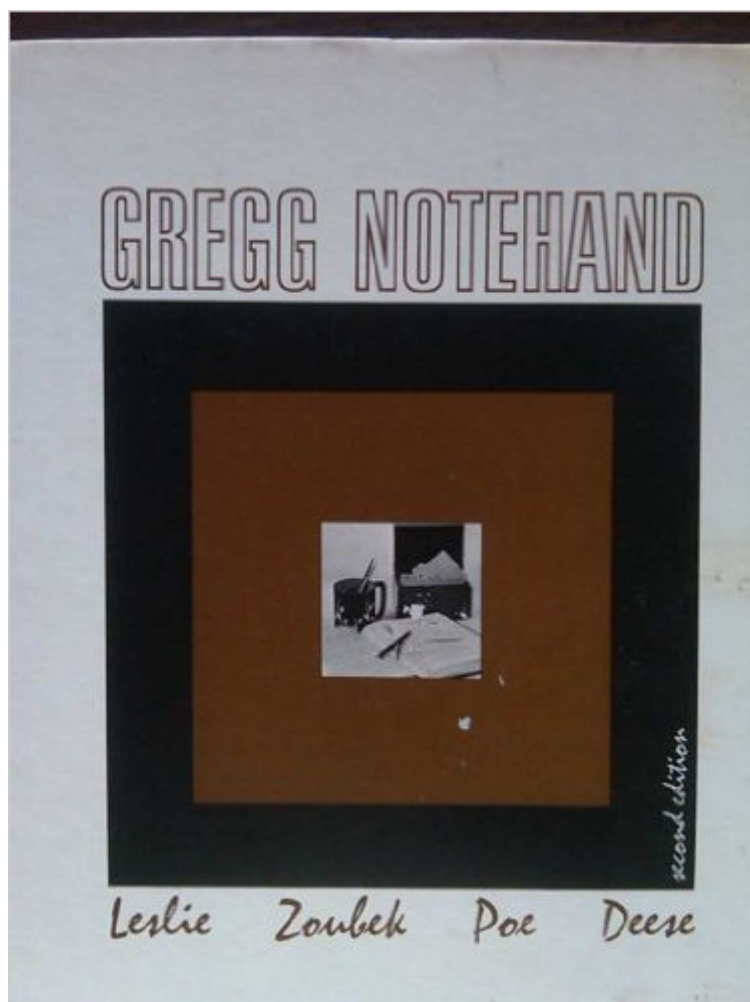


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Gregg Notehand



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I fortunately found this book at my local library. It's my favorite Gregg Shorthand manual so far; it has: a chart of the alphabet, brief forms, and 100 frequently used words, great tips on how to learn shorthand quickly, tips on note-taking in general (aimed at college students like myself), a key to all exercises ranging on a number of short stories and great topics such as a short biography on Abraham Lincoln, early childhood education, first aid, hazards of smoking, the traits of successful people, essentials of having a good savings plan, etc. etc. Just like notes you would take in a classroom setting or job. You can have someone read you the key and then compare it with the book which is great. There's currently some used copies available here on , but check your library also.

Bringing back the lessons from high school to make note taking on the job easier. It's a used book in GREAT shape. No problems with it at all. No funky smells, no mold, no writing other than library tags as expected, no damaged pages.

I didn't expect this to be as thorough as it is. I am happy to have this resource.

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